



MODEL UNITED NATIONS CONFERENCE

Delegate Quick Reference Guide

<p>Official Communication Slips</p>	<p>What are Official Communication Slips?</p> <ul style="list-style-type: none"> • The small, white papers located on your table • Your primary method of communication for the duration of the conference <p>Use Official Communication Slips to message</p> <ul style="list-style-type: none"> • Other countries • The Secretariat to be placed on the Speakers' List • The Rules Chairperson regarding a Point of Order/Information • You may request more slips from a TU runner as needed
<p>Messaging Other Countries</p>	<p>To Send Messages:</p> <ul style="list-style-type: none"> • Use white Official Communication slip and CLEARLY: <ul style="list-style-type: none"> ○ Note the intended country ○ Note your country name ○ Add a topic • Draft your message and hold the slip in the air • A TU runner will take your message and deliver it • You may NOT send text messages instead of Official Communication papers <p>To Receive Messages:</p> <ul style="list-style-type: none"> • TU student runners deliver messages addressed to your country to your table • Wave down a TU student runner if you receive a message meant for another country <p>Rules:</p> <ul style="list-style-type: none"> • Write legibly – any illegible messages will be returned to the writer • <u>The content of all messages must be school-appropriate and related to conference business.</u> Inappropriate messages will be reported to your adviser and to the Secretariat, and you may be removed from the conference. • No personal information (emails, phone#, social media, etc)
<p>Getting on the Speakers' List</p>	<ul style="list-style-type: none"> • Send an Official Communication to the Secretariat • Include a subject/topic or your delegation will not be placed on the list • Give the slip to a Towson University student runner (who will deliver it to the Secretariat) • Speaker order will appear on the screen • Only one delegate may approach the podium when the Secretariat recognizes your country

<p>Using the Blue Card</p>	<p>Raise the blue card to do any of the following:</p> <ul style="list-style-type: none"> ● Close the Speakers' List ● Table, reopen, or close debate ● Propose amendments to a resolution ● Request to extend the Q&A time
<p>Using the Red Card</p>	<p>Raise the red card to do any of the following:</p> <ul style="list-style-type: none"> ● Motion to call for a moderated or unmoderated caucus ● Be recognized to question the current speaker ● Be recognized to present a proposed resolution ● Be recognized to speak in favor or opposition to proposed resolution
<p>Using the Yellow Card</p>	<p>Raise the yellow card for all points of personal privilege: A point of personal privilege informs the chairperson of an issue you are experiencing, such as:</p> <ul style="list-style-type: none"> ● Inability to hear another delegate's speech ● Request for calling delegates to order (ex: reduction in chatter)
<p>Voting</p>	<p>Resolutions: Once a motion to close debate on a resolution is passed, the Secretariat will call for those wishing to speak in favor of the resolution.</p> <ul style="list-style-type: none"> ● Interested delegates should raise their RED CARD ● The Secretariat will recognize 2 delegations to speak from their seats ● Each delegation will have 1 minute to state its final argument <p>Questions will not be allowed during the voting period. The Secretariat will then call for those wishing to oppose the resolution.</p> <ul style="list-style-type: none"> ● Interested delegates should raise their RED CARD ● Secretariat will recognize 2 delegations to speak from their seats ● Each delegation will have 1 minute to state its final argument. <p>Voting: Vote with your phone. Follow the link posted on the screen at the end of debate. Countries have 3 minutes to submit a vote of yes, no, or abstain. <u>Only one vote will be allowed per country. If your delegation votes twice, your vote will be disqualified.</u></p>
<p>Point of Order or Information</p>	<p>During debate, a delegation needing clarification, explanation, or resolution of seemingly unclear parliamentary rules can send an Official Communication slip to the Rules Chairperson, who may:</p> <ul style="list-style-type: none"> ● Respond by note ● Direct the question to the Secretariat ● Request an outside meeting with the delegate to clarify the answer <p>The decision of the Rules Chairperson is final. The Chairperson will inform the Secretariat of all decisions affecting the debate. The Secretariat will announce such decisions to the General Assembly at its discretion.</p>